

Transport and Fleet Driver Privacy Notice

1. Introduction

Biocair have obligations to meet the contractual requirements of our clients, comply with legal obligations and a duty of care to protect the safety and welfare of our drivers. To support the business we have implemented a software program, Samsara, which provides vehicle tracking technology and forward-facing dashboard cameras (Dashcam). The functionality of Samsara will monitor the temperature of temperature-controlled packages on route for delivery, real-time GPS fleet tracking to monitor the location of packages, monitoring driver hours, vehicle speeds and manoeuvring. In addition, incentive-based driver behaviour points will be collected with the aim of rewarding careful driving, recording road traffic incidents, accidents and driving offences, in the event these occur.

Biocair are registered with the UK Information Commissioner's Office (Z5321583) and are committed to protecting your privacy and complying with the applicable data protection laws.

2. What information do we collect and process?

The personal data we process of you in relation to the Samsara application includes:

Type of Personal Data	Purpose for processing	Lawful basis
Dashcam feeds	Driver safety	Legitimate Interests
Vehicle location	To monitor location of package	Performance of a contract
Vehicle speeds and manoeuvring	Driver safety and fuel economy	Legitimate Interests
Driver hours	Compliance with regulatory obligations	Legal Obligation
Driver behaviour points	To offer incentives for safe driving	Legitimate Interests
Road traffic incidents and accidents	To manage driver contracts and processing insurance claims	Legitimate Interests
Driving offences	To manage driver contracts	Performance of a contract and DPA 2018 - Sch 1, Pt 1 (10) Preventing or detecting unlawful acts

3. What is the source of this information?

We receive your personal data directly from the Samsara application.

4. How do we use this information and what is the legal basis for this use?

We process your personal data listed in Section 2 for complying with our legal responsibilities, to provide real time delivery information to clients and protect the safety and welfare of our drivers.

5. With whom and where will we share your personal data?

The Transport Dept do not share your data hosted in the Samsara application with any other party and access to the application is restricted to authorised personnel only.

6. How long will you keep my personal data?

Dashcam keeps data for 6 months, GPS Tech kept by Samara indefinitely, Biocair will keep GPS for lifespan of vehicle 5yrs maximum.

7. Data Storage and Transfers

The Samsara application is hosted by Amazon Web Services (AWS) in the USA. In adherence to the general principles for data transfers, we ensure a transfer impact assessment is undertaken and an International Data Transfer Agreement is implemented with Samsara.

8. What are my rights in relation to my personal data?

The UK data protection laws grant you the following rights, which you can exercise by contacting our Data Protection Officer - DataProtection@biocair.com:

- Right of access
- Right of rectification
- Right to be forgotten
- Right to restriction of processing
- Right of portability
- Right to object
- Right to object to automated processing, including profiling

9. Questions / Support

Should you have any questions in relation to this Privacy Notice or wish to exercise your rights you can contact Biocair's Data Protection Officer - DataProtection@biocair.com.

Right to lodge a complaint

If you wish to make a complaint with regards to the way we process your personal data request, you are entitled to contact the Information Commissioner's Office <https://ico.org.uk/>:

Wycliffe House
Water Lane,
Wilmslow,
Cheshire
SK9 5AF
Telephone: 0303 123 1113